



**TRAINING
VISIONS**

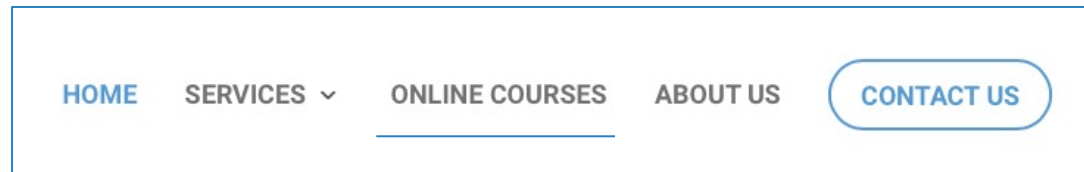
**Facilitating Career Development
(FCD)
Training**

Self-Paced Option

Self-register
and
complete the
FCD training
requirements
at your own
pace!

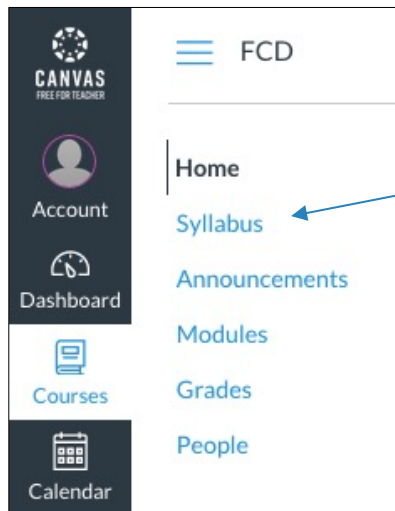
Once you receive registration confirmation from Training Visions, take these three steps to get started:

1. Click [ONLINE COURSES](#) on the Training Visions website:

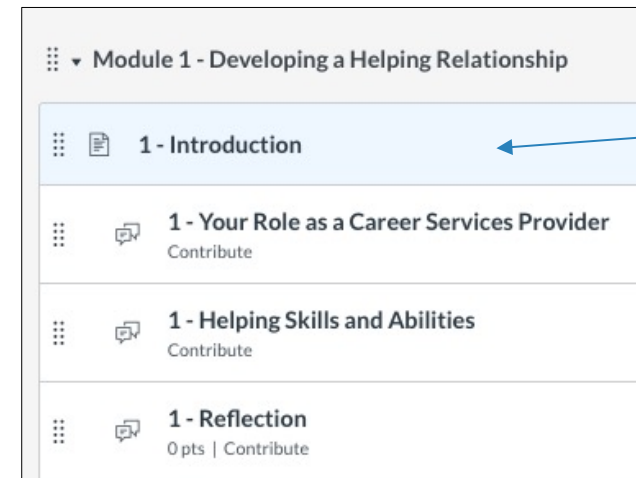


2. Create your free Canvas **STUDENT** account.
This is required even if you already have a Canvas account through your school or employer.
3. Login and use the **JOIN CODE** provided by Training Visions to enter your course site.

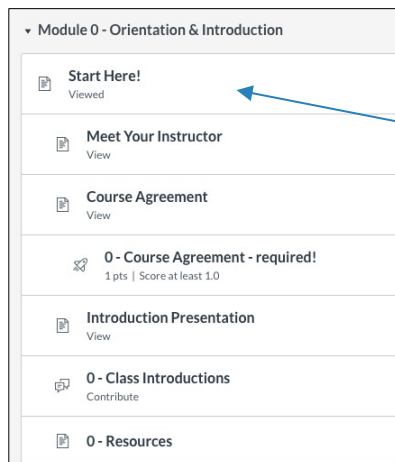
Use the following guidelines to begin your training:



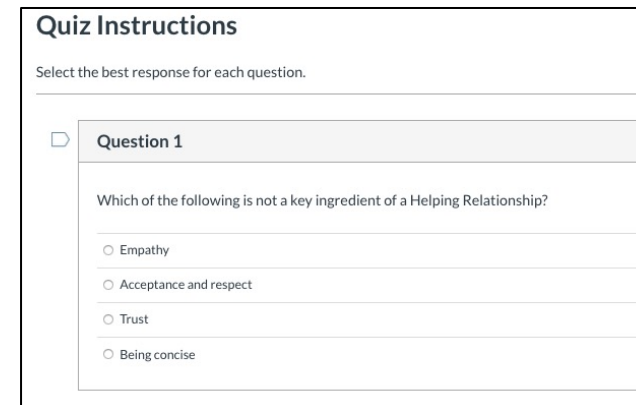
Use the navigation menu to access the course **SYLLABUS, ANNOUNCEMENTS, and MODULES.**



Each module begins with an **Introduction** page that provides an overview of activities and assignments for that chapter.



Start with **MODULE 0**. View the **"Start Here"** instructions and complete your **Course Agreement**.



Each module ends with a short **QUIZ** from your reading.

Complete all activities and the quiz in each module to open the next module in the sequence.



FCD Canvas Course Tips

- **Module numbers** correspond with the chapter numbers in your student training manual, for example, Module 1 = Chapter 1, Module 2 = Chapter 2.
- **Quizzes** include multiple choice, true/false, matching, and fill in the blank items. There are no time limits, and you may retake each quiz as many times as you want or need to.
- **Save your username and password!** Your instructor will not be able to retrieve your account information.
- Your **access to the course and online materials** will close 30 days after you complete the course.
- ***Need assistance?***
 - Check the [Canvas Student Guide](#) for more information.
 - Contact technology@trainingvisions.org for help with Canvas or to report any technology-related issues.
 - For any questions about the FCD course content and concepts, contact your instructor.



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